



Port of Seattle Commission
AUDIT COMMITTEE
September 12, 2017 – 9:00 a.m.

Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle, Washington

Committee members:

Commissioner Courtney Gregoire, Chair
Commissioner Fred Felleman
Committee Public Member Christina Gehrke

Also attending:

Glenn Fernandes, Director, Internal Audit
Aaron Pritchard, Commission Issues and Policy Manager
Amy Dressler, Assistant Commission Clerk

ORDER OF BUSINESS

1. Call to Order ([*presentation slides*](#) are available for many of the items below)
2. Approval of Minutes – June 27, 2017.

External Audits

3. [Moss Adams Engagement Service Plan](#) (Entrance Meeting)
Olga Darlington, Partner, Moss Adams, LLP

Updates

4. Capital Development – International Arrivals Facility
Glenn Fernandes, Director, Internal Audit
5. Eastside for Hire, Inc.
Glenn Fernandes, Director, Internal Audit
6. Transportation Network Companies
Glenn Fernandes, Director, Internal Audit
7. 2017 Audit Plan Update
Glenn Fernandes, Director, Internal Audit
8. 2018 Internal Audit Proposed Budget
Glenn Fernandes, Director, Internal Audit

Lease and Concession Audits¹

9. [Bell Street Pier 66 Parking Revenue](#)
Glenn Fernandes, Director, Internal Audit
Dan Chase, Acting Internal Audit Manager
10. [ATC Inc. DBA Doug Fox Parking](#) (*no findings*)
11. [Dufry North America LLC](#) (*no findings*)

Limited Operational Audits

12. [Promotional Hosting and Trade/Business & Community Development](#)
Glenn Fernandes, Director, Internal Audit
Dan Chase, Acting Internal Audit Manager
13. [Port Travel Card Credit Program](#)
Glenn Fernandes, Director, Internal Audit
Dan Chase, Acting Internal Audit Manager
14. Adjournment

¹ Lease and Concession items are reviewed when there are findings, or by Committee request.